



PURATCHI THALAIVAR DR. M.G.R ARTS & SCIENCE COLLEGE FOR WOMEN

Kalkinatrualasai, Keelanagachi Post, Uchipuli - 623 534

Ramanathapuram District. Website: mgrgroup of institutions.com

Ph.: 04567 - 259892 Cell : 9443705140 E-mail: mgrasc2017@gmail.com

(Government of Tamilnadu G.O.No.251 Higher Education (E1) Dept. Dated: 30.08.2017 and Alagappa University, Karaikudi Affiliation: RC/CDC/C1/New College/PTDr.MGRA&SCW/2017 Dated:08.09.2017)

Admission Policy

1. Candidates seeking admission to any UG Program must have passed the Higher Secondary Examination and to any PG program must have graduated from the UGC recognized institution.
2. The eligibility for admission in the main subject is followed as per the affiliating university regulations for both UG and PG programs.
3. Candidate must produce the following certificates during the admission.
 - Original Transfer Certificate from the institution where last studied.
 - Photocopies of SSLC, HSC, and Community Certificate for UG program (or) photocopies of SSLC, HSC, Community Certificate, Provisional Degree Certificate, Cumulative Mark Statement for PG program.
4. The rule of reservation for different communities applicable to Self Financing Colleges is followed then and there for all the academic year as per the guidelines of Government of Tamil Nadu.
5. Candidates who join under the sports quota will be given Concession
6. Candidates who secured above Marks 550 out of 600 in HSC examination will be given Fee Concession.
7. Candidate whose parents are disability will be given concession.
8. Candidate whose parents are fisherman will be given concession.
9. Candidate who is a first graduate of the family will be given Concession.
10. Candidates joining in the college at the beginning of the semester but withdrawing thereafter will forfeit the fee paid.

PRINCIPAL

Puratchi Thalaivar Dr.MGR
Arts & Science College for Women
Kalkinatrualasai,Keelanagatchi,
Uchipuli-623534.



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Code of Conduct

CONDUCT, BEHAVIOR AND DISCIPLINE

1. All students should wear clean and decent dress.
2. The girls should wear only uniform on working days except functions and celebrations in college
3. Every Student should wear the identity card at all the time inside the campus. Students who lost their ID cards shall make a written request to the Principal for a duplicate Identity card.
4. Every student shall greet the members of the staff on her first meeting on the day.
5. When a member of the staff enters the classroom, the students have to stand up as a token of respect.
6. No student shall leave the class or laboratory without the permission of the Staff in-charge.
7. Students shall not allow on the corridors during the College hours.
8. Students are strictly forbidden to enter in to the other classrooms.
9. Usage of Mobile Phone is strictly prohibited inside the college premises.
10. Students are advised to read notices displayed in the notice board now and then. Ignorance of any notice thus put up will not be accepted as an excuse for failing to comply with it.
11. Strict silence should be maintained while moving from classroom to laboratory and vice-versa.
12. Students are advised to go to the reading room/library during leisure hours and spend the time useful.
13. In case, any criminal case is registered against a student by the law enforcing authorities, she should intimate the same within 24 hours to the Principal, failing which, she is liable for disciplinary action leading to expulsion.
- 14.a) Under Tamil Nadu Educational rules, the Principal is empowered to inflict the following punishments in the interest of students or the institution concerned:
 - I. Fines
 - II. Loss of attendance
 - III. Loss of term certificate
 - IV. Suspension
 - V. Expulsion
- b) The power to take disciplinary action against an earring student is inherent with the Head of the institution.
15. With regard to the matters not specified above, students shall aim at conducting themselves in a manner thoroughly suited to the functioning of the College.


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Admission Procedure

*All admissions into the College are made as per the guidelines of Alagappa University and Government of Tamil Nadu.

*Application for admission into the College should be submitted only in the prescribed form available in the College office.

*Normally, admissions are done only once in a year in the beginning of the academic year

*Any candidate who is found to have obtained admission by false representation will be summarily dismissed with forfeiture of all fees paid.

*If a student is absent without a valid reason and the leave letter for more than continuous five days from the date of admission or reopening of the College *whichever is later, the student's name will be removed from the Register.

*If a student leaves the College in the middle of any semester, he/she cannot claim remission of any portion of the fees.

*Students, who have completed their course of studies, can get their Transfer and Conduct Certificates after clearing the dues to the Laboratories & Library by submitting a written application to the Principal. If a student leaves the College at the end of an academic year, she can receive the Attendance Certificate required by the University if she applies for it.

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